

WORK REPORTING



my benefits

If you, your spouse, or child have SSI, report your work! Follow these 3 steps:

Step 1 Sign up for the Wage reporting reminder by email or text.

Step 2 Report your employer information by calling your local Social Security office. Use the [Office Locator](#) to find your nearest office. Social Security will want information about each of your employers or self-employment.



One employer



More than one employer



Self-employed

Step 3 Report your ongoing earnings as instructed by Social Security. Some reporting options may include:



Telephone



Mobile App



My Social Security online account



Fax



Mail

You may not be able to report using some of these options, depending on your situation. Contact Social Security to find out more.



How to keep track of your records:

- Keep records of the dates you report
- Keep letters from Social Security
- Hold onto your paystubs for at least a year
- Keep records of any communication you have with the Social Security office

You should report your work earnings by the 6th day of the following month to keep your records accurate. If you miss the deadline, you should still report. It's better late than never!

When you start or stop work or when there is a change in your earnings, you need to report this information to Social Security right away.

